

## AGENDA

### EXTRAORDINARY LOCAL DEVELOPMENT FRAMEWORK PANEL

Date: Thursday, 19 May 2016

Time: 7.00 pm

Venue: Council Chamber, Swale House, East Street, Sittingbourne, Kent, ME10 3HT

Membership: to be confirmed following the Annual Council meeting on 18 May 2016

Quorum = 3

#### RECORDING NOTICE

Please note: this meeting may be recorded.

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained in accordance with the Council's data retention policy.

Therefore by entering the Chamber and speaking at Committee you are consenting to being recorded and to the possible use of those sound recordings for training purposes.

If you have any queries regarding this please contact Democratic Services.

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1. Election of Chairman

To elect a Chairman for the Municipal Year 2016/17.

2. Election of Vice-Chairman

To elect a Vice-Chairman for the Municipal Year 2016/17.

3. Fire Evacuation Procedure

The Chairman will advise the meeting of the evacuation procedures to follow in the event of an emergency. This is particularly important for visitors and members of the public who will be unfamiliar with the building and procedures.

The Chairman will inform the meeting whether there is a planned evacuation drill due to take place, what the alarm sounds like (i.e. ringing bells), where the closest emergency exit route is, and where the second

closest emergency exit route is, in the event that the closest exit or route is blocked.

The Chairman will inform the meeting that:

(a) in the event of the alarm sounding, everybody must leave the building via the nearest safe available exit and gather at the Assembly points at the far side of the Car Park; and

(b) the lifts must not be used in the event of an evacuation.

Any officers present at the meeting will aid with the evacuation.

It is important that the Chairman is informed of any person attending who is disabled or unable to use the stairs, so that suitable arrangements may be made in the event of an emergency.

4. Apologies for Absence and Confirmation of Substitutes

5. Declarations of Interests

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.

The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

(c) Where it is possible that a fair-minded and informed observer, having considered the facts would conclude that there was a real possibility that a Member might be predetermined or biased the Member should declare their predetermination or bias and then leave the room while that item is considered.

**Advice to Members:** If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Director of Corporate Services as Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.

## PART A REPORTS FOR RECOMMENDATION TO CABINET

6. Faversham Creek Neighbourhood Plan - Examiner's Report and next steps

The purpose of the report is to formally receive the report of the Independent Examination into the Faversham Creek Neighbourhood Development Plan, to endorse and make the recommended minor modifications to the Plan, to agree to publicise the Council's decision (a decision statement) and approve the organisation of a local referendum.

7. Local Plan Proposed Modifications

The Local Plan Inspector's interim findings and recommendations for modifying the Plan are now complete. The purpose of this report is for Members to agree the main modifications which are necessary to make the plan sound and thereby adoptable. The report and appendices outline the modifications proposed to the Plan for Members comment and agreement. In particular, the report deals with the additional allocations necessary to meet a housing target of 13,192 dwellings to 2031 (776 dwellings per annum) and a 5-year supply of housing land as required by the National Planning Policy Framework. The report takes Members' through the context and rationale for the proposed approach toward allocating sites and the alternatives open to them. The report also highlights the other main modifications being proposed to the Plan, whilst officers will report at the meeting on the findings and way forward following the recent consultation on proposed Local Green Spaces.

**Issued on Wednesday, 4 May 2016**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Local Development Framework Panel, please visit [www.swale.gov.uk](http://www.swale.gov.uk)

Director of Corporate Services, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT